



310 1st Avenue So
Wisconsin Rapids, WI 54495
*In the basement of the Moravian Church
across from the Lowell Center on 3rd Ave So*

Name:

Business Name:

Home Mailing Address:

City:

State:

Zip:

Phone Number:

Email Address:

In the event of a market day closure and or important updates are we able to text the number above?

yes _____ no _____

Please indicate the session you plan to be at the market:

☐ Fall Session: October 21-December 16, 2023

☐ Winter Session: January 6- May 18, 2024

(Closed Saturday November 25, 2023)

(Closed Saturday March 30, 2024)

The Wisconsin Rapids Winter Market will be once per week on Saturdays from 9 AM - 1 PM. Indoor spaces are 8' or 10' wide. Vendors are responsible for providing their own tables and chairs, displays, and payment systems. Limited electricity is available. For information, requests for more than one space, or other accommodations, please contact the market at: <mailto:wrwintermarket@gmail.com>, or call: (715) 697-9762. Space is limited, please reserve.

Vendor spaces are available weekly for a fee of \$25.00 per single space, or at a discounted rates for monthly or for entire sessions. **10/21/2023 is a free weekend, BUT IT WILL REQUIRE A RESERVATION TO INSURE SPACE**

Day or Session preference (select one)

☐ **Weekly or Drop In Vendor/ \$25 per Saturday 10 X 9 Booth upgrade \$5 (\$30 total)**

(We recommend you call ahead to check space availability) Date:

☐ November 2023, \$50 (Upgrade + \$5)

☐ February 2024, \$65 (Upgrade + \$5)

☐ May 2024, \$50 (Upgrade + \$5)

☐ December 2023, \$50 (Upgrade + \$5)

☐ March 2024, \$65 (Upgrade + \$5)

☐ Fall Session, \$100 (Upgrade + \$10)

☐ January 2024, \$65 (Upgrade + \$5)

☐ April 2024, \$65 (Upgrade + \$5)

☐ Winter Session, \$270

(Upgrade + \$25)

Total Payment:

By signing, vendor agrees to:

1. Abide by the Rules and Regulations of Wisconsin Rapids Winter Market, of which, any part may be amended, modified, or added by the Market Manager at any time with or without due notice to Vendor.
2. Abide by all State of Wisconsin Laws, Ordinances of the County of Wood and Ordinances of the City of Wisconsin Rapids.
3. In consideration of participating in the Wisconsin Rapids Winter Market I hereby voluntarily release and discharge from liability arising from negligence the Moravian Church of Wisconsin Rapids and its directors, officers, parishioners, employees, agents, volunteers, participants, and all other persons or entities acting for them, (herein after collectively referred to as "Releases"), on behalf of myself and my children, parents, heirs, assigns, personal representative and estate, and I also agree as follows:

a) I hereby voluntarily release and discharge forever and agree to indemnify and hold harmless "Releases" from any and all claims, demands, or causes of action which are in any way connected with my participation in the Wisconsin Rapids Winter Market, or use of their equipment or facilities, arising from negligence. This release does not apply to claims arising from



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a) (cont.) Intentional conduct. Should "Releases" or any acting on their behalf be required to incur attorney's fee and cost to enforce this agreement, I agree to indemnify and hold them harmless for all such fees and cost.

b) I represent that I have adequate insurance to cover any injury or damage I may suffer or cause while participating in the Wisconsin Rapids Winter Market, or else I agree to bear the cost of such injury or damage myself. I further represent that I have no medical or physical condition which could interfere with my safety in participating in the Wisconsin Rapids Winter Market, or else I am willing to assume and bear the cost of all risk that may be created, directly or indirectly, by any such condition.

c) In the event that I file a lawsuit, I agree to do solely in the state where the "Releases" facility is located, and I further agree that the substantive law of the state shall apply.

d) I agree that if any portion of this agreement is found to be void or unenforceable, the remaining portions shall remain in full force and effect.

By signing this Contract document, I agree that if I am hurt or my property damaged during my participation in the Wisconsin Rapids Winter Market, then I may be found by a court of law to have waived my rights to maintain a lawsuit against the parties being released on the basis of any claim for negligence.

4. I agree I will be solely, personally, and commercially be responsible for the property of Vendor and for any damage or harm to the Wisconsin Moravian Church while participating in the Wisconsin Rapids Winter Market. Vendor is encouraged to carry insurance for loss and public liability.

Signature: _____ **Date:** _____

The above signed having read and in agreement with the terms of this application, hereby applies for entry and participation in the Wisconsin Rapids Winter Market.

VENDOR TAX REPORTING INFORMATION

The Wisconsin Rapids Market needs tax reporting information to comply with state reporting requirements for temporary event operators

- 1. New Vendors: we need this information only once per session; it is not necessary to report again on returning visits*
- 2. Returning Vendors: Report at the beginning of the year or whenever your information changes, (ie: business structure, address)*

If the vendor does not have a Wisconsin seller permit number and claims their sales are tax exempt, enter the exemption code number provided by the vendor.

1 - Exempt sales only or display only

3 - Nonprofit occasional sales exemption

2 - Multi-level marketing company pays sales tax

4 - Exempt occasional sales

Wisconsin Seller's Permit Number (15 digits starting with 456) 456- -		SSN (last 4 digits)	FEIN (last 4 digits)	Exemption Code
Legal Business Name (if not sole proprietor)		Doing Business As (DBA) Name (if applicable)		
Vendor/Contact Name (Last)	Vendor/Contact Name (First)		Vendor Phone Number	
Mailing Address		Email Address		
City	State	Zip	Multi-Level Marketing Company (if claiming Code 2 above)	



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Payment accepted in cash, checks, or credit/debit card to:

Moravian Church
310 1st Ave So
Wisconsin Rapids, WI 54495
Attention: Winter Market

Online:

Visit our online store to purchase booth space with debit or credit card at <https://moravian-church.helcim.app/quick-order>

For marketing and promotions purposes, please share your Website Address:

Facebook Page:

Instagram Page (s):

Please forward any photos, logos, or branding materials of your farm, business, or family /staff working that could be shared through social media to <mailto:wrwintermarket@gmail.com>

Please select your vending type. Items must be consistent with Wisconsin Rapids Winter Market Rules and Regulations.

**Copy of State Licensing or County Licensing must be submitted with this application if applicable, and current Wisconsin DOR tax reporting information must be given to or on file with Market Management*

- ☐ Farmer/Grower/Rancher - A producer growing/raising vegetables, fruits, herbs, nurse stocks, eggs, meat.
- ☐ Artisan food venders (cheese, baked goods, salsa, jam etc.)
- ☐ Wild caught/foraged foods - seafood, river fishes, wild mushrooms, huckleberries etc.
- ☐ Honey
- ☐ Arts and Crafts - Handmade items; art, soap sewn products, jewelry etc.
- ☐ Services - e.g., knife sharpening ☐
- ☐ Community Group
- ☐ Prepare & Serve - "Concession" foods prepared by the seller on site.
- ☐ Direct Sell Vendors

FOR OFFICE USE ONLY

Approved: _____ Payment received: _____ Type _____ Tender & Amount _____

License provided: _____ Yes _____ No _____ N/A DOR Temp Event Op & Seller form: _____ Yes _____ No _____ On File